

THE COMPANIES ACT

(Cap. 486)

LIST OF DOCUMENTS DELIVERED FOR REGISTRATION BY A COMPANY INCORPORATED OUTSIDE KENYA

(Section 366)

Name of Company

Presented by

List of documents delivered to the Registrar of Companies for registration, pursuant to section 366 of the Companies Act by

a company incorporated in * and which has a place of business within Kenya at **

A copy of the certificate of incorporation, articles of incorporation and the constitution of certified as a true copy of the memorandum and articles of association;

- (a) The list of directors and the secretary of the corporation and their particulars (Form 237);
(b) Name and postal address of person resident in Kenya authorised to accept service of process on the corporation's behalf (Form 238); and
(c) Full address of the principal address of the corporation (Form 250).

Date 2005

..... Signature(s) of the person(s) authorised under section 366 (1) (d) of the Companies Act or signature, name and address of some other person in Kenya duly authorised by the Company

*Country of origin
**Postal and physical addresses

- (a) A certified copy of the charter, statutes, or memorandum and articles of the Company, or other instrument constituting or defining the constitution of the Company, and, if the instrument is not written in the English language, a translation thereof, certified in the prescribed manner.
(b) A list of the directors and secretary of the Company containing with respect to the directors and secretary the particulars required by section 366(2) of the Companies Act.
(c) The names and addresses of some one or more persons resident in Kenya authorised to accept on behalf of the Company service of process and any notices required to be served on the Company.